

CLEANER TASK SHEET

The first box is for a regular weekly job, the second box in for fortnightly or less regular jobs

Entrance Hall				Clean tiles		Clean lights/shades		Wipe dryer		Other		
Mop/clean floor				Hoover carpet		Hoover carpet		Clean windows		Clean oven		
Clean skirting			Kitchen	Mop/clean floor		Clean frames		Clean doors		Make beds		
Clean picture rail			Mop/clean floor	Clean mirrors		Clean mirrors		Empty bin		Change sheets		
Clean dado rail			Clean hob	Clean windows		Polish/dust furniture				Wash up		
Clean lights/shades			Wipe around oven	Clean doors		Clean windows				Tidy up		
Polish door Knobs			Fridge	Empty bin		Clean doors		Study		Wash clothes		
Polish Mirrors			Washing machine			Empty bin		Mop/clean floor		Dry clothes		
Clean door			Clothes dryer					Clean skirting		Brass/silver		
Hoover carpet/mat			Microwave	Dining Room				Clean picture rail		Water plants		
Clean windows			Wipe unit fronts	Mop/clean floor		Landings/Stairs		Clean dado rail				
			Clean sink	Clean skirting		Mop/clean floor		Clean lights/shades				
			Clean/buff taps	Clean picture rail		Clean skirting		Dust shelves				
			Clean worktops	Clean dado rail		Clean picture rail		Polish/dust furniture				
Living Room			Clean doors	Clean lights/shades		Clean dado rail		Clean frames				
Clean skirting			Clean windows	Clean mirrors		Clean lights/shades		Clean windows				
Clean picture rail			Clean in Fridge	Dust tables/chairs		Hoover carpet		Clean doors				
Clean dado rail			Microwave	Polish furniture		Polish handrails		Empty bin		Ironing		
Dust picture frames			Polish chrome	Clean frames		Clean/polish mirrors				Items in basket		
Clean mirrors			Empty bin	Hoover carpet		Clean windows						
Clean fireplace				Clean fireplace		Clean doors		Conservatory				
Dust furniture				Clean windows				Mop/clean floor		We usually expect around 8-10 shirts to be ironed in an hour. <div style="border: 1px solid black; padding: 5px; text-align: center;">Notes</div>		
Dust tables/chairs				Clean doors				Clean skirting				
Clean lights/shades				Empty bin		Utility Room		Clean lights/shades				
Polish door knobs			Bathroom			Mop/clean floor		Clean lights/shades				
Hoover carpet			Clean bath			Clean skirting		Polish/dust furniture				
Mop/clean floor			Clean/buff taps			Clean picture rail		Clean frames				
Clean windows			Clean sink	Bedrooms		Clean dado rail		Clean windows				
Clean doors			Clean toilets	Mop/clean floor		Clean lights/shades		Clean doors				
Empty bin			Clean bidet	Clean skirting		Hoover carpet		Empty bin				
			Clean shower	Clean picture rail		Wipe washer						

We would recommend that you mark the jobs you require doing with a / and then ask the cleaner to turn it into an X to denote the job as been completed.